

TOWN OF LEESBURG

BLOCK PARTY PERMIT REQUEST

FOR POLICE DEPARTMENT USE

Date Received: _____

Received By: _____

This application must be submitted to the Leesburg Police Department, 65 Plaza Street, NE, Leesburg, VA 20176, at least 30 days prior to the date of the block party.

Contact information:

(Name and full address of Event Coordinator)

(Daytime phone number)

Date of event: _____, 20____ **Rain Date:** _____, 20____

Time frame: _____ to _____ (*Street closure shall not extend past 10:00 PM*)

Location: _____ from _____
(Street Name) (House number or street intersection)
to _____ is to be blocked for the event.
(House number or street intersection)

Note: Section 10-13.1 of the Leesburg Town Code requires that at least 51% of the persons who reside on the street proposed to be closed must sign this request.

Please attach the signatures to this request utilizing the signature page provided (page 2 of this form).

In accordance with Section 10-13.1 of the Leesburg Town Code, permission is hereby granted to hold a block party on the above listed date and time at the above listed location.

There will be no alcoholic beverages in public and the music if any, should be kept as low as possible so that it does not disturb neighboring residents.

John A. Wells, Town Manager

Joseph R. Price, Chief of Police

Date: _____

BLOCK PARTY PERMIT REQUEST SIGNATURE PAGE

The undersigned residents agree to the closure of _____
on _____ from _____ to _____.
(Date of event) (Beginning time) (Ending time) (Location of street closure)

_____ (Printed Name)	_____ (Signature)	_____ (Address)
_____ (Printed Name)	_____ (Signature)	_____ (Address)
_____ (Printed Name)	_____ (Signature)	_____ (Address)
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